

.....

THE FOLLOWING IS A BROADCAST EMAIL TO ALL OVS FUNDED VICTIM ASSISTANCE PROGRAMS

.....

Dear Colleague:

OVS grants are now operating in the final year of the 2009-2014 contract. Programs that have unspent grant funds at the close of the contract will be required to send OVS a reimbursement check. In order to limit programs' financial liability to OVS at the end of the grant year, we will be closely monitoring expenditures and changing the budget amendment deadline.

To provide current programs an opportunity to request a budget amendment and to allow for the processing time, the deadline for submitting budget amendments this year has been moved to March 1, 2014. Retroactive budget changes will not be allowed. Programs must adhere to this deadline to allow sufficient time to process and approve your budget amendment requests. However, OVS will still allow programs to utilize the \$1,000 Rule Provision after this deadline.

Please contact your OVS Program Auditor to discuss any proposed budget amendments for redirecting accrued funds to appropriate services and allowable costs. Please remember that budget amendments must be approved by OVS before new or modified line item expenses may be charged to your grant. Charges to your OVS grant for new or modified line item expenses that have not been pre-approved by OVS will be disallowed.

On behalf of the New York State Office of Victim Services, thank you for your commitment to providing the highest quality services to innocent victims of crime in New York State.

Sincerely,

Emma Graham
Supervisor, Contract Administration
NYS Office of Victim Services
AE Smith Building
80 South Swan Street, 2nd Floor
Albany, NY 12210
Phone: (518) 485-0943
Fax: (518) 485-9294