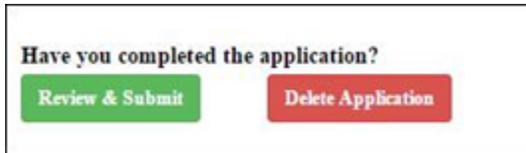


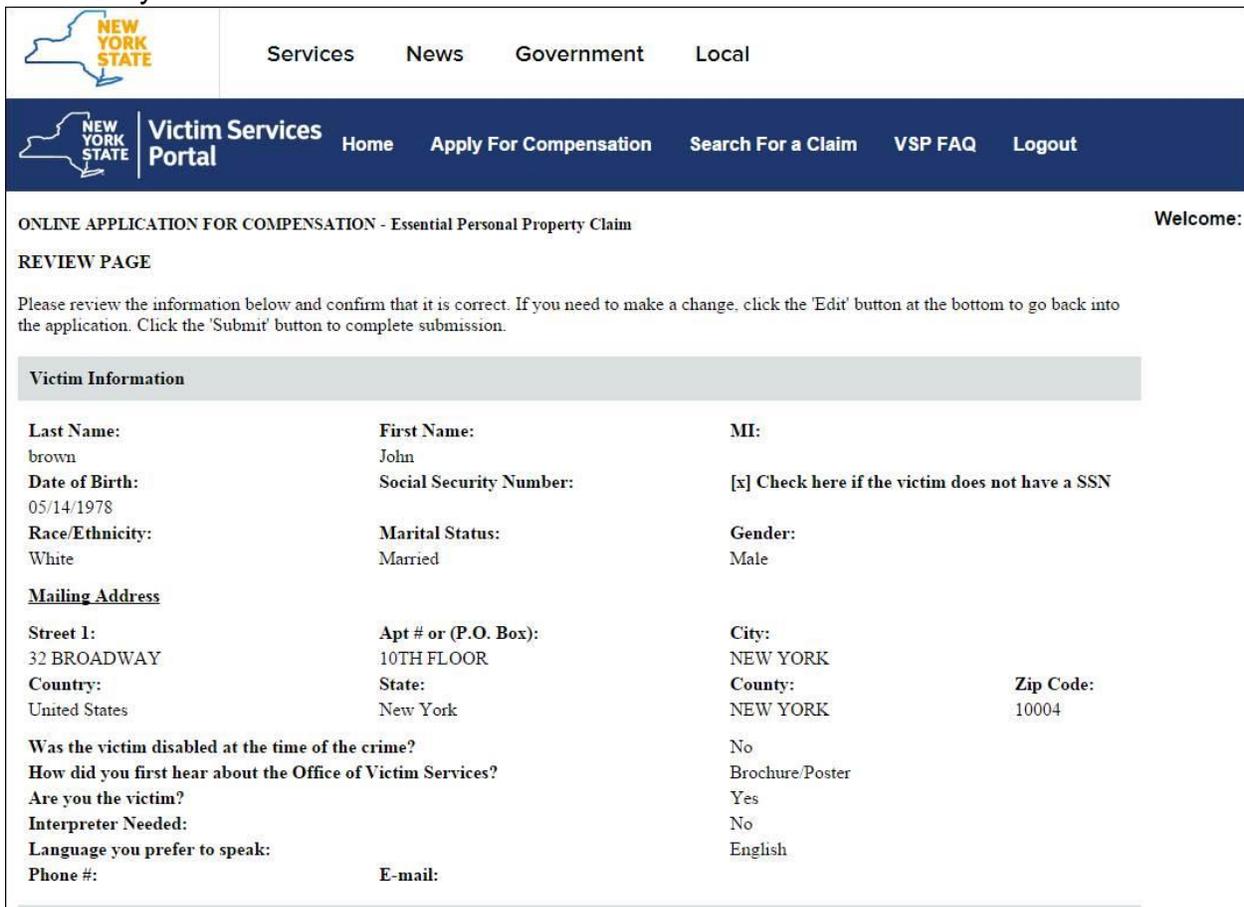
UPGRADES

First, the Submit button will be changed to a “Review and Submit” button.



When you click the “Review and Submit”, the system will do all the error checking first. You will not be presented with a page to print until the application has been completed correctly.

Once the application passes all the edits, you will be presented with a Review page that will allow you to scroll and see all the information one last time.

The screenshot shows the top navigation of the New York State Victim Services Portal. It includes the state logo, navigation links for Services, News, Government, and Local, and a dark blue header with "Victim Services Portal" and links for Home, Apply For Compensation, Search For a Claim, VSP FAQ, and Logout. The main content area is titled "ONLINE APPLICATION FOR COMPENSATION - Essential Personal Property Claim" and "REVIEW PAGE". It contains a message to review information and a form with the following fields:

Victim Information			
Last Name: brown	First Name: John	MI:	
Date of Birth: 05/14/1978	Social Security Number:	<input checked="" type="checkbox"/> Check here if the victim does not have a SSN	
Race/Ethnicity: White	Marital Status: Married	Gender: Male	
Mailing Address			
Street 1: 32 BROADWAY	Apt # or (P.O. Box): 10TH FLOOR	City: NEW YORK	
Country: United States	State: New York	County: NEW YORK	Zip Code: 10004
Was the victim disabled at the time of the crime?		No	
How did you first hear about the Office of Victim Services?		Brochure/Poster	
Are you the victim?		Yes	
Interpreter Needed:		No	
Language you prefer to speak:		English	
Phone #:	E-mail:		

At the very bottom of the screen, you will have 2 buttons, “Edit Application” and “Submit Application”

REMINDER: This is your last chance to correct information on your application.

[Edit Application](#)

[Submit Application](#)

As is now the case, once you select Submit Application, you will not be able to make any changes to the application.

The Confirmation Page will now contain a new feature which allows you to “Print/Download Application”.

ONLINE APPLICATION FOR COMPENSATION - Essential Personal Property Claim Welcome: N

CONFIRMATION FOR COMPENSATION CLAIM

Your claim has been received by the NYS Office of Victim Services.

Your Claim Number is: 2744627

You can click the 'Print / Download Application' button to obtain a copy of your completed claim in PDF format.

[Print / Download Application](#)

Step 1: In order to process your claim, you must submit a signed Authorization Page.

[Print Authorization Page](#)

Step 2: Once you have printed and signed your Authorization page, you may scan the document and upload it to be attached to your claim or mail it to OVS. *(Keep a copy for your records.)*

[Upload Document](#) [Mailing Option](#)

Next Steps: To Process your claim, upload or mail us the following documents *(Keep a copy for your records.)*

- All itemized bills and receipts for services listed on this claim.
- One completed HIPAA form for each service provider listed on the claim. [Click here to print HIPAA form.](#)
- Letters from any insurers denying or authorizing payment for the services listed on this claim.

[Upload Document](#) [Mailing Option](#)

Remember: You must bill your insurance company or benefits plan before OVS can pay.

[Done](#)

When you click on “Print/Download” application, a new browser window is opened with the icons on the top right to “Save” and/or “Print”. When done printing or saving, just click on the other browser tab to return to the Confirmation page where you can print the authorization and upload documents.