

THE FOLLOWING IS A BROADCAST EMAIL TO ALL OVS FUNDED VICTIM ASSISTANCE PROGRAMS

Dear Colleague:

The Office of Victim Services has posted three new documents related to the 2016-17 Contract Amendments on our public website under Contract Documents at <https://ovs.ny.gov/victim-assistance-program> :

1) 2016-17 Contract Amendment Checklist with Assurances

We've revised the 2016-17 Contract Amendment Checklist to include required Federal Assurances which must be signed and returned along with your amendment packets.

2) Federal Assurances

Please review the Federal Assurances, sign the certification page and submit one signed form with each packet.

3) OVS Contact Assignment

OVS will now assign one Grants staff member to each VAP contract. The person assigned to your program will be responsible for monitoring both the programmatic and fiscal details of each contract. Your assigned Contract Contact will review your Monthly Performance Measurement Tool, fiscal cost reports, budget amendment requests, contract documents, etc. VAPs will be able to have all questions answered by one Grants staff person making communication with OVS easier and more efficient.

If you have any further questions, please do not hesitate to contact your OVS Contact.

On behalf of the New York State Office of Victim Services, thank you for your commitment to providing the highest quality services to innocent victims of crime in New York State.

Sincerely,

Emma Graham

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