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THE FOLLOWING IS A BROADCAST EMAIL TO ALL OVS FUNDED VICTIM ASSISTANCE PROGRAMS  
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Dear Colleague:

During the week of April 6-12, 2014, National Crime Victims' Rights Week (NCVRW), with the theme "30 Years: Restoring the Balance of Justice" will be observed across the nation, and in many communities throughout New York State, by crime victims, survivors and the professionals and volunteers who assist them.

The NYS Office of Victim Services is pleased to announce we will once again be featuring a statewide calendar of community-based NCVRW events on our agency's website to help promote awareness of this observance. Events scheduled throughout the week of April 6th – 12th in commemoration of NCVRW will be posted in a calendar for each county in New York State.

To help promote successful NCVRW observances in your community and to assist us in compiling a comprehensive and informative statewide calendar, we invite you to complete and return the attached form to announce NCVRW events being sponsored by your agency or allied organizations in your community. Please complete and submit a separate form for each event you wish to announce.

At a minimum, your announcement application should include: a brief, descriptive name or title for the event, the date and time it will be held, the location, target audience and age appropriateness of your event, contact information for the general public, and someone OVS can contact about your NCVRW event announcement if we have any questions or need additional information.

OVS will accept announcements for the NCVRW calendar through April 4th. However, to help build awareness and generate attendance at NCVRW events across New York State, we encourage you to submit your announcement as soon as possible. Submissions should be addressed to:

Ms. Kim Spoonhower  
NYS Office of Victim Services  
80 South Swan Street  
Albany, NY 12210-8002  
[Kim.spoonhower@ovs.ny.gov](mailto:Kim.spoonhower@ovs.ny.gov)

If you have any questions or need additional information about the attached form or the OVS NCVRW Calendar of Events, please contact Ms. Spoonhower at the above addresses or call (518) 457 – 5001.

To further help you promote this important week, we also encourage you to visit the National Crime Victims Right Week section of the federal Office for Victims of Crime website at <http://ovc.ncjrs.gov/ncvrw/> for additional NCVRW information and resources.

On behalf of the Office, we look forward to joining you during this special week to honor crime victims and those who advocate on their behalf.

Sincerely,

Emma Graham  
Supervisor, Contract Administration  
NYS Office of Victim Services

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