

Rossi, Megan (OVS)

From: ovs.sm.grants
Sent: Tuesday, October 24, 2017 12:15 PM
To: ovs.dl.Grants; ovs.dl.ExecutiveStaff
Subject: Broadcast Email - Performance Evaluation Plan Report Reminder
Attachments: Evaluation at a Glance Checklist.pdf

THE FOLLOWING IS A BROADCAST EMAIL TO ALL OVS FUNDED VICTIM ASSISTANCE PROGRAMS

Dear Colleague:

This is a reminder that all OVS funded programs must submit a Performance Evaluation Plan Report by October 31st, 2017. Please see the report submission guidelines below:

- All OVS funded programs must submit a Performance Evaluation Plan Report by October 31st, 2017 to ovsgrants@ovs.ny.gov and must copy their OVS contract manager when submitting the report.
- Agencies that have multiple OVS funded contracts must submit a separate report for each individual contract.
- The report must include a description of results (statistical summary) from measures outlined in your Performance Evaluation Plan (which was submitted to OVS in response to the 2014 RFP).
- The report should also contain standard elements of evaluation reporting featured in the attached *Evaluation at a Glance!* checklist.

As a reminder, the report should cover the period of 2014 – 2017. If you have additional questions about these requirements and instructions please contact your OVS Contract Manager.

On behalf of the New York State Office of Victim Services, thank you for your commitment to providing the highest quality services to innocent victims of crime in New York State.

Sincerely,

Chet Fiske
Contract Management Specialist 3

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