

THE FOLLOWING IS A BROADCAST EMAIL TO ALL OVS FUNDED VICTIM ASSISTANCE PROGRAMS

Dear Colleague:

Performance measurement data entry for grant activity that occurred from **July 1 – September 30, 2016** may now be entered in the Office for Victims of Crime’s (OVC) Performance Measurement Tool (PMT) at <https://www.ovcpmt.org>. This data entry must be completed by **October 20, 2016**. Additionally, you must complete the annual report narrative questions which must be entered on both (1) the separate tab on your OVS PMT report form and (2) the OVC PMT.

Both the new quarterly report and all adjustments to previously submitted reports **MUST** be completed by October 20, 2016. Failure to comply with this reporting requirement may delay future contract payments to your agency.

If you have questions specific to your grant or reporting requirements outlined in your award's special conditions, please contact your OVS Program Monitor.

On behalf of the New York State Office of Victim Services, thank you for your commitment to providing the highest quality services to innocent victims of crime in New York State.

Sincerely,

Emma Graham

Supervisor, Contract Administration

New York State Office of Victim Services

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