

THE FOLLOWING IS A BROADCAST EMAIL TO ALL OVS FUNDED VICTIM ASSISTANCE PROGRAMS

Dear Colleague:

Performance measurement data entry for grant activity that occurred from **October 1 – December 31, 2016** may now be entered in the Office for Victims of Crime’s (OVC) Performance Measurement Tool (PMT) at <https://www.ovcpmt.org>. This data entry must be completed by **February 15, 2017**.

Please note that as a result of user feedback, requirements from OVC, and an effort to improve data and reporting, the following changes have been made to the PMT Report. These changes will enable you to review and make corrections to the data before marking the data entry as complete. Specifically, the following updates are in effect:

- Validation added to Questions 2 and 3 to confirm response changes from the previous quarter. The PMT will ask "Are you sure? The response should only change from the previous quarter if your tracking methods have changed. A textbox was added to require an explanation for a change in response.
- Change made to Question 3, the "No, other reason" textbox with the reason respondents entered in the previous quarter will auto-populate. A confirmation question will be provided to ask respondents to confirm or change their past response if needed.
- Validation added to Question 6B to confirm that the number of individuals reported in 6B (victims reported as experiencing multiple victimizations) should not exceed Question 1 (total individuals served).
- Validation added to Questions 9A–E to confirm that the number entered into 9A–E (number of individuals) should not exceed Question 1 (total individuals served).
- The word “nonmedical” was added to Question 9, B5 to allow for a count of medical and nonmedical forensic exams in this category.
- Instructions were added to Question 10 (Additional Comments) clarifying the purpose of the textbox and providing helpful instructions.

If you have questions specific to your grant or reporting requirements outlined in your award's special conditions, please contact your OVS Contact.

On behalf of the New York State Office of Victim Services, thank you for your commitment to providing the highest quality services to innocent victims of crime in New York State.

Sincerely,

Emma Graham

Supervisor, Contract Administration

New York State Office of Victim Services

Alfred E. Smith Building

80 South Swan Street, 2nd Floor

Albany, NY 12210

Phone: (518) 485-0943 | Fax: (518) 485-9294 | emma.graham@ovs.ny.gov

www.ovs.ny.gov