Dear Colleague:

Please excuse any confusion. This *How to Conduct an Evaluation* training is new and separate from our recent *How to Develop a Strategic Plan* training.

---

The NYS Office of Victim Services (OVS) is pleased to announce registration details for the upcoming *How to Conduct an Evaluation* training.

OVS is once again partnering with **J.A. Strategies, LLC** and **Krieger Solutions, LLC** to provide five one-day regional training sessions. This training will cover program evaluation and evaluation reporting, which is required under all existing victim assistance program (VAP) contracts with OVS.

OVS strongly encourages VAPs to send the person(s) responsible for writing their performance evaluation plan and evaluation reporting to this training. The training is free and open to multiple staff from each agency/organization who share evaluation responsibilities.

Registration for each regional session is processed online via Eventbrite and can be accessed at each training location’s individual page:
How to Conduct an Evaluation training information and registration guidelines are included in the attachments. This material is also available on our website at https://ovs.ny.gov/vap-training-all.

Please be aware that these training dates are tentative, pending certain final State approvals.

For more information of if you have additional questions about the registration process, please contact Blake Kush at blake.kush@ovs.ny.gov or (518) 485-2761. Any other questions regarding this training should be directed to your OVS contact.

Sincerely,

Blake Kush
Program Outreach Specialist 2

New York State Office of Victim Services
Alfred E. Smith State Office Building
80 South Swan Street, 2nd Floor
Albany, New York 12210-8002

(518) 485-2761 | Blake.Kush@ovs.ny.gov

www.ovs.ny.gov