

<b>QUICK REFERENCE CHART: VOCA ALLOWABLE AND UNALLOWABLE COSTS</b>	<b>Allowable</b>	<b>Unallowable</b>
Administration time (to complete VOCA documentation)	x	
Activities in support of opportunities for crime victims to meet with perpetrators	x	
Allow service providers to facilitate victim participation in any public proceedings arising from the crime, not merely CJ proceedings	x	
Allows services for incarcerated victims	x	
Allows for multi-system, interagency, multi-disciplinary support teams	x	
Allows for services to assist crime victims with managing practical problems created by the crime	x	
Allows victims to file a motion to vacate and/or expunge certain convictions based on their status of being a victim	x	
Alternative Therapies	x	
Audits not required (receiving less than \$750,000 in federal funds)		x
Bonuses		x
Building purchase		x
Capital improvements and construction (excluding repairs/improvements for ADA compliance)		x
Cell phones for staff and volunteers	x	
Cell phones for victims	x	
Coffee, tea and water for staff		x
Computers for victims and non-funded staff		x
Conference costs for victims	x	
Contractors for professional services (limited)	x	
Coordination of activities	x	
Counseling, group treatment, and therapy	x	
Design and maintenance of website and social media	x	
Employee parking fees (such as at their regular office location)		x
Essential communication services, such as web hosts and mobile device services	x	
Evaluation cost and permits cost of evaluations of specific projects (in order to determine their effectiveness)	x	
Expenses of procuring furniture and equipment that facilitate the delivery of direct services	x	
Expenses typically associated with transitional housing	x	
Forensic examinations for sexual assault victims	x	
Forensic interviews and sets forth parameters	x	
Forensic Medical Evidence Collection Exams to the extent that other funding sources are insufficient	x	
Fundraising activities		x
Heat and electricity (for program)	x	
Health Insurance Buy Out		x
Immediate health and safety needs for crime victims	x	
Indirect organizational cost	x	
Investment of VOCA grant funds		x

Legal assistance services for non-emergency and emergency basis where reasonable and where the need for such service arises as a direct result of the victimization	X	
Leasing vehicles	X	
Liability insurance for buildings, property	X	
Liability insurance for staff	X	
Lobbying and administrative advocacy		X
Lunch		X
Maintenance, repair, and replacement cost of items that contribute to maintenance of a healthy or safe environment for crime victims	X	
Maintenance, Insurance, Gas for leased or purchased vehicles	X	
Membership fees/dues to victim services & issues (for agency, not individuals)	X	
Mileage for agency car	X	
Mortgage payments		X
Most medical costs		X
Needs assessments and victim satisfaction surveys	X	
Non-emergency legal representation (i.e., divorces)	X	
Operating costs (providing direct services to victims)	X	
Overtime for performance of direct service (must be budgeted for separately)	X	
Parking related to direct services	X	
Payroll Processing Fees		X
Peer Support	X	
Phones/Pager for staff and volunteers	X	
Prohibits those costs for criminal defense and tort lawsuits		X
Presentations: crime prevention/community education		X
Presentations: to public to help identify crime victims and increase access to services	X	
Prevention activities		X
Property insurance on equipment (pro-rated)	X	
Prosecution activities		X
Public awareness and education presentations and materials to inform crime victims of specific rights and services	X	
Reimbursements to crime victims' property losses		X
Rent (for victim services program)	X	
Restorative justice/victim-offender meetings	X	
Repair or replacement of essential items	X	
Safety Planning	X	
Salaries and benefits of victim services staff	X	
Short term (up to 45 days) in home care and supervision for children and adults who remain in their own homes when the offender/caregiver is removed	X	
Security systems	X	
Stipends, including risk/hazard pay	X	
Substance abuse treatment	X	
Telephone service	X	

Trainings and travel for VOCA and non-VOCA funded staff	x	
Training for victims		x
Transportation expenses (does not require for it to be an emergency)	x	
Utilities-electric,gas, heat, water, garbage, sewer	x	
Vehicle purchase	x	
Victim relocation expenses	x	
Victim attendance at conferences	x	
Victim-offender meeting which serve to replace criminal justice proceedings		x
Volunteer coordinator position	x	
Volunteer Trainings	x	
Witness activities (for those who are not crime victims)		x