

Registration Guidelines

OVS Financial Literacy Training

Manhattan • Hauppauge • Albany • Binghamton • Rochester
December 2016



General Information

The Office for Victim Services (OVS) Financial Literacy Training is for staff responsible for financial reporting requirements for their awarded contract. This training is free and open to multiple staff from each agency/organization where OVS financial reporting requirements are shared.

Registration Information

- Registration for each regional session will be processed online via Eventbrite and can be accessed at each training location's individual page:
 - Manhattan, NY (Monday, December 5th) – fltmanhattan.eventbrite.com
 - Hauppauge, NY (Tuesday, December 6th) – flthauppauge.eventbrite.com
 - Albany, NY (Tuesday, December 13th) – fltalbany.eventbrite.com
 - Binghamton, NY (Wednesday, December 14th) – fltbinghamton.eventbrite.com
 - Rochester, NY (Thursday, December 15th) – fltrochester.eventbrite.com
- Registration for all sessions will open on **October 31, 2016 at 9:00am**.
- Space is limited to **100** attendees per session.
- Attendees **MUST** choose one regional session only.

Cancelation Policy

Cancelations must be made **no later than one week** before the start date of each session.

Special Requests

If anyone attending the OVS Financial Literacy Training needs special accommodations or has special dietary request, this information must be noted during online registration in the *Attendee Information* section.

Note: Non-Federal funding will be used to provide lunch and light refreshments for all attendees.

For more information or if you have questions about the registration process, please contact Blake Kush at blake.kush@ovs.ny.gov or (518) 485-2761. Any other questions regarding this training should be directed to your OVS contact.