



Office of
Victim Services

In partnership with



2020 Summit
May 5 – 7 • Albany, NY

Registration Guidelines

General Information

The fee for attendance at the OVS 2020 Seeking Solutions Summit is **\$100.00** per registrant. This cost will cover a light-fare welcome reception on Tuesday evening; breakfast, lunch and dinner on Wednesday; and breakfast on Thursday. Costs NOT included are travel to and from the event, full meals on Tuesday, and lunch on Thursday. Additional detailed summit information (including summit agenda) is available on the [OVS 2020 Seeking Solutions Summit website](#).

Registration Information

- Registration is on an invitation-only basis, and will open on **Tuesday, March 10, 2020 at 9 AM EST**. Those invited will receive an email with instructions on how to register for the event online. **Invitations are non-transferable without prior written authorization, and if you choose to attend, it is important that you commit to being present for all summit activities**
- Registration fees are \$100 per person, and subject to cancellation terms as listed below

Hotel Information

- Upon completion of a successful registration, hotel information will be provided. OVS will cover lodging expenses for **May 5 and 6, 2020** through a limited availability room block at The Desmond Hotel
- **Room availability is limited**, and reservations will be handled on a first-come, first-served basis until April 10, 2020, or until the room block is sold out, whichever comes first. Reservations made after April 10, 2020 (or after the room block is sold out) will NOT be paid for by OVS
- **Registrants are responsible for reserving their own rooms** within the OVS room block, and individual credit cards must be provided to cover incidental expenses
- Overnight accommodations will only be provided to individuals traveling 35 miles or more from official work and/or home locations, as outlined in the [New York State Travel Guidelines](#)

Cancellation Policy

Summit cancellations will only be permitted through April 7, 2020. Cancellations made after April 7 are non-refundable. Substitutions are not allowed. In addition, any hotel room reservation cancellations made within 72 hours of check-in are subject to non-refundable fees that will be the responsibility of the individual or organization who booked the room, not OVS.

Special Requests

If anyone attending the OVS 2020 Seeking Solutions Summit needs special accommodations or has special dietary requests, this information must be noted during online registration in the *Special Requests* section. For more information or if you have questions about the registration process, please email training@ovs.ny.gov or call (518) 485-0637.