

Registration Guidelines

Victim Services Academy Trainings

May 23rd – May 26th & June 6th – June 9th
New Paltz, New York

General Information

The New York State Office of Victim Services (OVS) will cover all costs associated with participation in the Victim Services Academy Training **except** for travel to and from the event. Lodging, breakfast and lunch will be provided by SUNY New Paltz Campus Auxiliary Services.

There will be a Special Welcome Reception on the Sunday proceeding each session. You must indicate the day you intend on arriving (Sunday or Monday) and if you wish to attend the reception when you register online.

Additional detailed information (including training agenda, lodging specifics, maps, etc.) will be provided to successful registrants in the weeks leading up to each session.

Registration Information

- Registration for both sessions will be processed online via Eventbrite and can be accessed by visiting: <https://vsat-newpaltz.eventbrite.com>
- Registration for both sessions will open on **April 18, 2016 at 9:00am** and will be handled on a **first come, first serve** basis.
- Space is limited to **90** attendees per session.
- Attendees **MUST** choose either the May 23rd session or June 6th session.
- Attendees **MUST** work directly with victims of crime **AND** be at least partially funded through an OVS contract ('match' employees will **NOT** be permitted to attend).
- As space is very limited, only **one** attendee from each OVS contract can attend this training opportunity.

Cancelation Policy

Cancelations must be made **no later than two weeks** before the start date of each session. Substitutions are not allowed as registrants that have been waitlisted will be given preference in filling any vacancy created by cancelation.

Special Requests

If anyone attending either Victim Service Academy Training needs special accommodations or has special dietary requests, this information must be noted during online registration in the *Attendee Information* section.

Note: As of today, Campus Auxiliary Services will provide a blanket and pillow to all guests, however attendees must bring their own linens (bed sheets, pillow case & towels). If this changes, registered attendees will be notified immediately. Also, please be aware that these dates are tentative, pending certain final State approvals.

For more information or if you have questions about the registration process, please contact Blake Kush at blake.kush@ovs.ny.gov or (518) 485-2761.