



## Resilience:

*Redefining Victim Services in an Age of Uncertainty*

**2023 Conference • August 22 – 24 • Albany, NY**

### **Registration Guidelines**

#### **General Information**

Hosted by the New York State Office of Victim Services (OVS), the 2023 OVS Conference is a biennial statewide professional development conference for victim services advocates, providers, and allied professionals with varied levels of experience from all over New York State. This year's conference will be hosted in Albany, N.Y. on August 22 – 24, 2023.

Additional detailed conference information (including conference agenda, workshop details, etc.) is available on the [2023 OVS Conference Website at ovs.ny.gov/conference](https://ovs.ny.gov/conference).

#### **Registration Fee**

The registration fee for the 2023 OVS Conference is **\$325.00**, and covers admission to the event, conference materials and limited light-fare snack and beverage options. Voluntary participation in additional meal opportunities, including evening gatherings separate from the current conference agenda, may be added at a later date, though may require additional out of pocket expenses. Costs NOT included in the registration fee are travel to and from the event, full meals, and overnight room accommodations, though many of these expenses may be reimbursed by OVS for eligible attendees (see *Reimbursement Eligibility* below).

#### **Registration Information**

- **Registration** will open on **June 26, 2023 at 9:00am** online via the [2023 OVS Conference Website](https://ovs.ny.gov/conference) and will be handled on a **first-come, first-served** basis.
- Registration fees are **\$325.00**. All tickets are subject to the cancellation terms listed below.
- Upon successful registration, hotel room reservation information will be provided. OVS may reimburse lodging expenses for **eligible attendees**; however, room availability is limited, and **room reservations will only be accepted through July 30, 2023** or until sold out, whichever occurs first. It is the responsibility of attendees to secure their own room within the OVS room block.
- Reimbursement for room reservations will only be honored for eligible attendees in official *Travel Status* as outlined in the [New York State Travel Guidelines](#). Only **individuals traveling 35 miles or more** from official work and/or home locations may seek approval for reimbursement.

#### **Reimbursement Eligibility**

OVS grantees are allowed to charge travel-related conference expenses to an OVS-funded grant **IF** funds are available on that grant. To have travel, lodging and limited meal expenditures reimbursed by OVS, eligible attendees **MUST** contact their OVS Contract Management Specialist **PRIOR** to incurring any expense. In addition, only individuals in *Travel Status* (as outlined above) will be eligible for travel-related reimbursements.

## **Cancellation Policy**

Conference cancellations are processed via the 2023 OVS Conference Website and will only be permitted through **July 24, 2023**. Cancellations made after **July 24<sup>th</sup>** are non-refundable. **Substitutions are not allowed** as registrants who have been waitlisted will be given preference in filling any cancellation vacancy. In addition, hotel room reservation cancellations made within 72 hours of check-in are subject to non-refundable fees that will be the responsibility of the individual or organization who booked the room, not OVS. OVS is not responsible for room cancellations.

## **Special Requests**

If anyone attending the 2023 OVS Conference has special dietary requests, this information must be noted during online registration in the *Dietary Restrictions* section.

Requests for ADA Reasonable Accommodation must be submitted no later than **August 8, 2023**, following [\*\*OVS ADA Reasonable Accommodation Guidelines\*\*](#).

For more information or if you have questions about the registration process, please email [\*\*training@ovs.ny.gov\*\*](mailto:training@ovs.ny.gov) or call (518) 485-0637.