

# ADVISORY BULLETIN

TRANSMITTAL NO. 2023-4

TO: ALL FUNDED PROGRAMS  
ADVISORY COUNCIL MEMBERS

FROM: ELIZABETH CRONIN, ESQ.  
DIRECTOR

SUBJECT: CVLN Referral Data Report

DATE: Wednesday, July 12, 2023

All Victim Assistance Programs awarded a contract and providing civil legal services under the VOCA Victim and Witness Assistance Grant Program are considered referral partners for the Crime Victims Legal Network (CVLN), which is responsible for the New York Crime Victims Legal Help website. [NY Crime Victims Legal Help](#) is an online resource for victims that has information and self-help tools that a victim can navigate and use independently. Recognizing that victims of crime may only be able to progress so far in addressing their civil legal needs on their own, CVLN partners are relied upon to take client referrals.

The attorney(s) funded under this grant (whether staff attorney(s) or via a contract) are required to be their organization's point of contact. **One of the expectations of referral partners is to collect, maintain, and report data and statistics, as needed, to CVLN administrators.** Referral partners are asked to provide data to the CVLN on a quarterly basis. The first quarter for reporting is from April 1, 2023-June 30, 2023. Please fill out the following reporting form by **July 30, 2023**:

[CVLN Referral Data Report](#)

Please direct any questions to Dr. Susan Dietzel, lead evaluator with the CVLN: [sdietzel@albany.edu](mailto:sdietzel@albany.edu)

On behalf of OVS, thank you for your continued commitment to providing the highest quality services to victims of crime in New York State.



Elizabeth Cronin, Esq.  
Director