

File Types

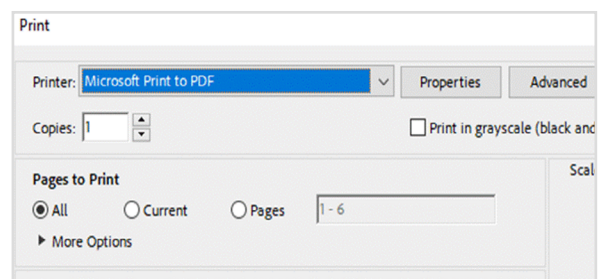
File types with the following file extensions are **not** allowed in SFS:

- *.exe
- *.sh
- *.jar
- *.htm
- *.msc
- *.pptm
- *.bat
- *.js
- *.html
- *.jnlp
- *.xls
- *.com
- *.lnk
- *.java
- *.mht
- *.docm

Fillable PDFs

SFS does not recommend users attach Fillable PDFs that have embedded fillable fields in SFS. Please convert Fillable PDFs by “Printing to PDF”. Using the print to PDF option removes fillable fields, making the resulting PDF compatible with SFS. To complete this, please follow the below guidance:

- Open the PDF.
- Navigate to the Print option.
- Select Microsoft Print to PDF in the Printer drop down.
 - Save as PDF for Mac users.
- Save the resulting PDF to your local machine.
- Try to upload this newly created PDF.



Additional Attachment Guidance

Attachments in SFS must meet the following criteria to ensure they are accepted and attached:

- File Size must not exceed 20MB.
- File Name characters must be 64 characters or less.
- Special characters are not permitted in the file name.
- PDFs with mark up or comments are not allowed.